

ADVANCE SYNERGY BERHAD (Incorporated in Malaysia under the Companies Ordinance, 1915) [Company No. 192001000024 (1225-D)]

Date : 30 April 2021

Dear Shareholders of Advance Synergy Berhad,

97th Annual General Meeting ("AGM")

Our 97th AGM will be held on Wednesday, 30 June 2021, at 10.00 a.m. at the Board Room, Ground Floor, Synergy 9, 9 Jalan Kajibumi U1/70, Temasya Glenmarie, 40150 Shah Alam, Selangor, Malaysia.

In the interest of health and safety following the COVID-19 pandemic, our 97th AGM will be conducted fully virtual and entirely via remote participation and electronic voting as stated in the attached Notice of 97th AGM.

The Board acknowledges the importance of AGM as the principal forum for dialogue with shareholders and welcomes engagement with the shareholders. Thus, you are encouraged to attend the virtual AGM or vote by proxy and also to submit any questions on the business of the meeting. Provision will be made for questions to be received from shareholders from today until 72 hours before the meeting by email to <u>tsaefeng@asb.com.my</u>.

Instructions on how to join the fully virtual meeting and to carry out the electronic voting are set out in the attached Administrative Guide. Proxy Form is enclosed for shareholders who are unable to join the fully virtual meeting.

As part of our efforts of going green, the digital copy of our Annual Report 2020 was uploaded to the Company's website on 30 April 2021 at <u>www.asb.com.my</u> and you may download the same via this link <u>http://asb.listedcompany.com/ar2020.html</u> or this QR code.



A printed copy of our Annual Report 2020 shall be forwarded to you within four (4) market days by ordinary post from the date of receipt of your Requisition Form subject to any governmental movement restrictions at the relevant point in time.

If it becomes necessary to make further changes to the AGM arrangements at short notice, announcement will be made. Please visit our website for the latest announcement(s) relating to the AGM.

BY ORDER OF THE BOARD

HO TSAE FENG Secretary

Notice of Annual General Meeting

NOTICE IS HEREBY GIVEN that the **Ninety-Seventh ANNUAL GENERAL MEETING** ("97th AGM") of Advance Synergy Berhad will be conducted fully virtual and entirely via remote participation and electronic voting at the Board Room, Ground Floor, Synergy 9, 9 Jalan Kajibumi U1/70, Temasya Glenmarie, 40150 Shah Alam, Selangor, Malaysia ("Webcast Venue") on Wednesday, 30 June 2021, at 10.00 a.m. for the following purposes:

1.	To receive the audited financial statements for the financial year ended 31 December 2020 and the Directors' and Auditors' reports thereon.	Please refer to Explanatory Note
2.	To declare a single tier dividend of 0.15 sen per ordinary share in respect of the financial year ended 31 December 2020.	Resolution 1
3.	To approve the payment of Directors' fees for the financial year ended 31 December 2020.	Resolution 2
4.	To approve the payment of benefits to the Directors from 1 July 2021 until the conclusion of the next annual general meeting of the Company.	Resolution 3
5.	To re-elect the following Directors: 5.1 Puan Sri Datin Masri Khaw Abdullah 5.2 Mr Rali Mohd Nor 5.3 Ms Kam Kin Foong	Resolution 4 Resolution 5 Resolution 6
6.	To re-appoint Messrs Baker Tilly Monteiro Heng PLT as auditors of the Company and to authorise the Directors to fix their remuneration.	Resolution 7

SPECIAL BUSINESS

To consider and, if thought fit, pass with or without modifications the following resolutions:

7. Ordinary Resolution 1 - Retention of Independent Non-Executive Director

"THAT authority be and is hereby given for Mr Yong Teck Ming who has served as an Independent Non-Executive Director of the Company for a cumulative term of more than twelve (12) years to continue to act as an Independent Non-Executive Director of the Company until the conclusion of the next Annual General Meeting in accordance with the Malaysian Code on Corporate Governance."

8. Ordinary Resolution 2 - Authority to allot and issue securities

"THAT subject always to the Companies Act 2016, Constitution of the Company and/or approvals of the relevant governmental/regulatory authorities, the Directors be and are hereby authorised and empowered pursuant to Section 75(1) and Section 76(1) of the Companies Act 2016 to allot and issue new shares or convertible securities in the Company, from time to time at such price and upon such terms and conditions, for such purpose and to such person or persons whomsoever as the Directors may, in their absolute discretion deem fit, provided that the aggregate number of shares or convertible securities to be issued pursuant to this resolution does not exceed ten per centum (10%) of the total number of issued shares (excluding any treasury shares) of the Company for the time being AND THAT the Directors be and are hereby empowered to obtain the approval for the listing of and quotation for the additional shares or convertible securities so issued from Bursa Malaysia Securities Berhad AND THAT such authority shall continue to be in force until the conclusion of the next annual general meeting of the Company."

9. To transact any other ordinary business of which due notice shall have been given.

Resolution 9

Resolution 8

NOTICE OF DIVIDEND ENTITLEMENT AND PAYMENT

NOTICE IS ALSO HEREBY GIVEN that subject to the approval of the shareholders at the 97th AGM, a first and final single tier dividend of 0.15 sen per ordinary share in respect of the financial year ended 31 December 2020 will be paid on 18 August 2021 to the shareholders whose names appear in the Record of Depositors on 28 July 2021.

- A depositor shall qualify for entitlement only in respect of:
- a. Shares transferred to the Depositor's Securities Account before 4.30 p.m. on 28 July 2021 in respect of transfer; and
- b. Shares bought on the Bursa Malaysia Securities Berhad on a cum entitlement basis according to the rules of Bursa Malaysia Securities Berhad.

BY ORDER OF THE BOARD

HO TSAE FENG

Secretary

Selangor 30 April 2021

Notes:

- 1. In respect of deposited securities, only members whose names appear in the Record of Depositors on 4 June 2021 (General Meeting Record of Depositors) shall be entitled to attend, speak and vote at this meeting.
- 2. The 97th AGM will be conducted fully virtual and entirely via remote participation and electronic voting. No member or proxy should be physically present at the Webcast Venue. Members who wish to participate the fully virtual 97th AGM will have to register via the link <u>https://Dvote.my</u>. If a member is not able to participate via the fully virtual meeting, the member can appoint the Chair of the meeting or such other person(s) as proxy(ies) and indicate the voting instructions in the proxy form. The appointment of proxy may be done in the manner as detailed below. Please follow the procedures in the Administrative Guide as enclosed for the remote participation access and electronic voting for the 97th AGM of the Company.
- 3. A member of the Company entitled to attend, speak and vote at the general meeting is entitled to appoint a proxy or proxies to exercise all or any of his/her rights to attend, speak and vote on a show of hands or by poll on any question at this meeting. A proxy need not be a member.
- 4. A member of the Company may appoint at least one (1) proxy but not more than two (2) proxies to attend, speak and vote in his/ her stead. A member of the Company who is an authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991 may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds with shares of the Company standing to the credit of the said securities account. If a member appoints more than one (1) proxy, they must specify the proportion of the member's shareholdings to be represented by each proxy.
- 5. Where a member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- 6. The instrument appointing a proxy in the case of an individual must be signed by the individual or an attorney who is authorised to act on behalf of the individual and in the case of a corporation, the instrument appointing a proxy must be sealed with the corporation's common seal or signed by an officer of the corporation or an attorney who is authorised to act on behalf of the corporation.
- 7. The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed (or a notarially certified copy of such power or authority) must be deposited at the Registered Office of the Company at Ground Floor, Synergy 9, 9 Jalan Kajibumi U1/70, Temasya Glenmarie, 40150 Shah Alam, Selangor, Malaysia not less than 48 hours before the time appointed for holding the meeting or any other adjournment thereof in the following manner:
 - a. by hand or post; or
 - b. electronically via email to <u>Dvoteservice@gmail.com</u>; or
 - c. to register directly at <u>https://Dvote.my</u>.

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the 97th AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the 97th AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the 97th AGM (including any adjournment thereof), and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

EXPLANATORY NOTES ON ORDINARY BUSINESS

Agenda 1 - Audited Financial Statements for financial year ended 31 December 2020

The audited financial statements for the financial year ended 31 December 2020 are laid in accordance with Section 340(1)(a) of the Companies Act ("CA") 2016 for discussion only under Agenda 1. They do not require shareholders' approval and hence, will not be put for voting.

Resolution 2 - Directors' Fees Resolution 3 - Directors' Benefits

The proposed Resolution 2, if passed, will authorise the payment of Directors' fees for the financial year ended 31 December 2020 amounting to RM207,000 after the voluntary fee reduction of 50% for Dato' Ahmad Sebi Bakar and 20% for Mr Yong Teck Ming, Mr Rali Mohd Nor, Ms Kam Kin Foong and Ms Aryati Sasya Dato' Ahmad Sebi (2019:RM315,000).

The proposed Resolution 3, if passed, will authorise the payment of benefits to the Directors if any from 1 July 2021 until the conclusion of the next annual general meeting of the Company as and when incurred. The Board is of the view that it is just and equitable for these benefits to be paid as and when incurred particularly after they have discharged their responsibilities and rendered their services to the Company throughout the said period.

Resolutions 4, 5 and 6 - Re-election of Directors

Details of the Directors standing for re-election under proposed Resolutions 4, 5 and 6 are stated in Directors' profile on pages 58 to 61 of the Annual Report. Their securities holdings in the Company and its subsidiaries are stated on pages 270 to 271 of the Annual Report.

EXPLANATORY NOTES ON SPECIAL BUSINESS

Resolution 8 - Retention of Independent Non-Executive Director

The Nomination Committee had assessed the independence of Mr Yong Teck Ming who has served on the Board as an Independent Non-Executive Director of the Company for a cumulative term of more than thirteen (13) years, and the Board had discussed and agreed with the recommendation of the Nomination Committee that in his long service to the Company, he has performed very well as an Independent Non-Executive Director and there is no reason to believe that he would not continue to act independently and to contribute to the Company taking into consideration the following:

- (a) he fulfilled the Independent Director criteria under the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and thus is able to function as a check and balance and to bring an element of objectivity to the Board;
- (b) he is a member of the Institute of Chartered Accountants, Australia, New Zealand and a member of the Institute of Chartered Secretaries and Administrators, United Kingdom. He has vast experience in accounting and a diverse range of business which would enable him to provide the Board with constructive opinion;
- (c) he has been with the Company for more than thirteen (13) years and is familiar with the Company's business operations which will enable him to contribute actively and effectively during deliberation at meetings of the Board and Board Committees;
- (d) he has exercised his objective and independent judgement on all Board deliberations;
- (e) he has devoted sufficient time and attention to his professional obligations for informed and balanced decision making;
- (f) he has exercised due care during his tenure as Independent Non-Executive Director of the Company and carried out his professional duties in the best interest of the Company and shareholders; and
- (g) he has been providing invaluable contributions to the Board in his role as an Independent Non-Executive Director and Chair of the Audit Committee and Risk Management Committee.

Resolution 9 - Authority to allot and issue securities

The proposed Resolution 9 is the renewal of the mandate obtained from the members at the last Annual General Meeting. As at the date of this Notice, the Company did not allot any shares pursuant to the mandate granted to the Directors at the Ninety-Sixth Annual General Meeting held on 23 July 2020 as there were no requirements for such fund raising activities.

The proposed Resolution 9, if passed, would provide flexibility to the Directors to undertake fund raising activities, including but not limited to further placement of shares or convertible securities for the purpose of funding the Company's future investment project(s), working capital and/or acquisition(s), by the issuance of shares or convertible securities in the Company to such persons at any time as the Directors may deem fit provided that the aggregate number of shares or convertible securities issued pursuant to the mandate does not exceed 10% of the total number of issued shares of the Company for the time being, without having to convene a general meeting. This authority, unless revoked or varied by the Company in a general meeting, will expire at the conclusion of the next Annual General Meeting of the Company.

At this juncture, there is no decision to issue new shares or convertible securities. If there should be a decision to issue new shares or convertible securities after the general mandate is obtained, the Company will make an announcement in respect of the purpose and utilisation of proceeds arising from such issue.

Administrative Guide

For the Fully Virtual 97th Annual General Meeting

Day/Date	: Wednesday, 30 June 2021	
Time	: 10.00 a.m.	
Webcast Venue	: Board Room, Ground Floor,	
	Synergy 9, 9 Jalan Kajibumi U1/70,	
	Temasya Glenmarie, 40150 Shah Alam,	
	Selangor, Malaysia.	

Entitlement to participate and vote at the 97th AGM

Only members whose names appear in the Record of Depositors on 4 June 2021 shall be entitled to participate, speak and vote at this virtual meeting.

The 97th AGM will be conducted fully virtual and entirely via remote participation and electronic voting. **No member or proxy shall be allowed to be physically present at the Webcast Venue.**

Members who wish to participate in the fully virtual 97th AGM will have to register and attend remotely using the Remote Participation and Voting ("RPV") Facilities.

If a member is not able to participate via the fully virtual meeting but wishes to vote, the member must appoint the Chair of the meeting or such other person(s) as proxy(ies) and indicate the voting instructions in the proxy form.

The proxy form with the proxy's **email address and mobile phone number** must be deposited at the Registered Office of the Company at Ground Floor, Synergy 9, 9 Jalan Kajibumi U1/70, Temasya Glenmarie, 40150 Shah Alam, Selangor, Malaysia **not less than 48 hours** before the time appointed for holding the meeting or any other adjournment thereof either (a) by hand or post; or (b) electronically via email to <u>Dvoteservice@qmail.com</u>; or (c) to register directly at <u>https://Dvote.my</u>.

Kindly follow the steps below to ensure that you or your proxy(ies) is/are able to participate at the 97th AGM online.

If a member wishes to participate in 97th AGM personally, please do not submit any proxy form. Member will not be allowed to participate in the 97th AGM together with the proxy appointed.

A member who has submitted proxy form and subsequently decide to appoint another person to be the proxy(ies) or wish to participate in the 97th AGM personally, please email to <u>tsaefeng@asb.com.my</u> to revoke the earlier appointed proxy **at least 48 hours** before the time for holding the meeting or any adjournment thereof.

Members or proxies may use the [Post Question] box to submit question(s) in real time during the meeting. Members may also submit questions **at least 72 hours** before the meeting to <u>tsaefeng@asb.com.my</u> in relation to the agenda items for the 97th AGM. The Chair and management will respond to their best endeavours, questions submitted by members or proxies which relate to the matters in the agenda items of the 97th AGM. A summary of the key matters discussed, including responses to the questions submitted, at the 97th AGM will be published on the Company's website.

Voting Procedure

The voting at the 97th AGM will be conducted by poll in accordance with Paragraph 8.29A of Main Market Listing Requirements of Bursa Malaysia Securities Berhad.

The Company has appointed Dvote Services Sdn. Bhd. ("Dvote") as Poll Administrator to conduct the poll by way of electronic voting or online remote voting ("e-voting").

Kindly refer to item (2) below of the Procedures for RPV Facilities for guidance on how to vote remotely from Dvote Online website at <u>https://Dvote.my</u>.

During the 97th AGM, the Chair of the Meeting will invite the Poll Administrator to brief on the e-Polling housekeeping rules. The voting session will commence as soon as the Chair of the Meeting calls for the poll to be opened and until such time when the Chair of the Meeting announces the closure of the poll.

For the purposes of the 97th AGM, e-voting will be carried out via personal smart mobile phones, tablets or personal computers/laptops.

Upon the conclusion of the poll session, the Scrutineers will verify the poll results followed by the declaration by the Chair of the Meeting whether the resolutions put to vote were successfully carried or not.

Kindly follow the steps below on how to register, request for login ID and password:

1. REMOTE PARTICIPATION AND E-VOTING FACILITIES

Members are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the 97th AGM using RPV Facilities provided by Dvote via its Dvote Online website at <u>https://Dvote.my</u>. Please refer to Procedure for RPV Facilities.

Voting Procedure (continued)

participation

2. PROCEDURES FOR RPV FACILITIES

Member(s)/proxy(ies)/corporate representative(s)/attorney(s) who wish to participate in the 97th AGM remotely using the RPV Facilities are to follow the requirements and procedures as summarised below:

BEFORE MEETING DAY - USER REGISTRATION			
	Procedure	Action	
a.	Sign-up as a user with Dvote Online	Note: If you are already a user with Dvote Online, you are not required to sign-up again You may proceed to sign-in using your email address and password.	
		 Access the website at <u>https://Dvote.my</u>. Click on [Sign up] to register as a new user with Dvote Online. Complete registration and upload softcopy of Malaysia Identification Card (front and back) or Passport (foreigner(s)). 	
		You will be notified via email once your user registration is accepted/rejected by Dvote Online.	
b.	Register Meeting with Dvote Online	• Registration for remote participation will remain open from 8 June 2021 until the commencement of the polling during the 97th AGM.	
		 Login to <u>https://Dvote.my/user-login</u> with your user ID (i.e. email address) and password. 	
		 Select event: "Advance Synergy Berhad – 97th Annual General Meeting" and click [Register]. 	
		• You will receive an email notifying on your registration for the remote participation and verification.	
		 Once your registration has been verified against the Record of Depositors as at 4 June 2021 you will be notified via email whether your request for remote participation is approved/rejected. 	
		• If approved, you will receive an invitation email together with the meeting link to "Join Meeting".	
ON	THE DAY OF 97TH AG	M	
a.	Join the Live Stream Meeting	 Click on [Join Meeting] link in the invitation email and you will be directed to the live streaming room. 	
		• You are advised to log in early, at least 20 minutes, before the Meeting time.	
b.	Post Questions during Live Streaming	• If you have any question(s) for the Board of Directors, you may use the [Post Question] box to submit your question(s).	
c.	Online Voting during Live Streaming	 Click on [Proceed to Vote], to cast your votes for each resolution(s). Review your casted votes, confirm and submit your votes. 	
d.	End of remote	• Upon the announcement by the Chair on the closure of the 97th AGM, the live	

streaming room will end.

Voting Procedure (continued)

2. PROCEDURES FOR RPV FACILITIES (continued)

Notes to users of the RPV Facilities:

- The quality of the live streaming is highly dependent on the bandwidth and stability of the internet connection at the location of the user and the device of the user.
- Users are advised to afford themselves ample time to complete the log in process in advance of the meeting.
- In the event you encounter any issues with logging-in, connection to live streamed meeting or online voting on the meeting day, kindly call 603-22766138 and/or email to <u>Dvoteservice@gmail.com</u> for assistance.

3. APPOINTMENT OF PROXY(IES)/CORPORATE REPRESENTATIVE(S)/ATTORNEY(S)

A member who has appointed a proxy(ies)/authorised representative(s)/attorney(s) to participate in the 97th AGM via RPV Facilities must request his/her proxy(ies)/authorised representative(s)/attorney(s) to register himself/herself for RPV Facilities via Dvote Online website at <u>https://Dvote.my</u>.

No door gifts/vouchers

No door gift(s) or e-voucher(s) will be distributed this year to member(s)/proxy(ies) who participate in the 97th AGM.

Participation through live streaming and voting at the 97th AGM

Please note that no recording or photography of the AGM proceedings is allowed without the prior written permission of the Company.

Communication guidance

Members are also reminded to monitor the Company's website and announcements for any changes to the 97th AGM arrangements.

Enquiry

If you have any general queries prior to the 97th AGM, please contact the Poll Administrator during office hours (Monday to Friday):

DVOTE SERVICES SDN BHD Lot 9-7, Menara Sentral Vista No. 150, Jalan Sultan Abdul Samad Brickfields, 50470 Kuala Lumpur

Name:Ms Sangetha / Mr Hugo WongTelephone No. :603-2276 6138Email:Dvoteservice@gmail.com

Consent to the use of personal data

By registering for the Dvote online registration facilities and/or submitting the instrument appointing a proxy(ies) and/ or representative(s), the member of the Company has consented to the collection, use and disclosure of his/her personal data for purposes of processing and administration by the Company or its agents and to comply with any governing laws, listing rules, regulations and/or guidelines and agreed to the Personal Data Privacy terms set out in the Notice of 97th AGM dated 30 April 2021.

ADVANCE SYNERGY BERHAD [Company No. 192001000024 (1225-D)]

Proxy Form

I/We Contact No				
(full name in block letters)				
NRIC/Company No	or CDS Account No			
	(for nomin	nee companies only)		
of				
(full address)				
being a shareholder/shareholders of ADVANCE SYNERGY BERHAD, hereby appoint:				
Full Name in block letters	NRIC/Passport No.	Proportion of Shareholdings		

		No. of Shares	%	
Address				
Email Address				
Mobile Phone No.				
and / or*				
Full Name in block letters	NRIC/Passport No.	Proportion of Shareh	Proportion of Shareholdings	
		No. of Shares	%	
Address				
Email Address				

Mobile Phone No.

or failing him/her, THE CHAIR OF THE MEETING as my/our proxy to vote for me/us and on my/our behalf at the Ninety-Seventh Annual General Meeting ("97th AGM") of the Company to be conducted fully virtual and entirely via remote participation and electronic voting at the Board Room, Ground Floor, Synergy 9, 9 Jalan Kajibumi U1/70, Temasya Glenmarie, 40150 Shah Alam, Selangor, Malaysia on Wednesday, 30 June 2021, at 10.00 a.m. and at any adjournment thereof and thereat to vote as indicated below:

Please indicate with (\checkmark) how you wish to cast your vote. If neither "**FOR**" nor "**AGAINST**" is indicated, the proxy will vote or abstain from voting at his/her discretion.

NO	RESOLUTION	FOR	AGAINST
1.	Declaration of dividend.		
2.	Approval of the payment of Directors' fees.		
3.	Approval of the payment of benefits to the Directors from 1 July 2021 until the next annual general meeting of the Company.		
4.	Re-election of Puan Sri Datin Masri Khaw Abdullah as Director.		
5.	Re-election of Mr Rali Mohd Nor as Director.		
6.	Re-election of Ms Kam Kin Foong as Director.		
7.	Re-appointment of Messrs Baker Tilly Monteiro Heng PLT as auditors of the Company and authorisation for the Directors to fix their remuneration.		
8.	Retention of Mr Yong Teck Ming as Independent Non-Executive Director.		
9.	Authorisation for Directors to allot and issue new securities pursuant to Sections 75(1) and 76(1) of the Companies Act 2016.		

Dated this	day of	
	-	

Signature

Notes:

Number of shares held

1. In respect of deposited securities, only members whose names appear in the Record of Depositors on 4 June 2021 (General Meeting Record of Depositors) shall be entitled to attend, speak and vote at this meeting.

2021

- 2. The 97th AGM will be conducted fully virtual and entirely via remote participation and electronic voting. No member or proxy should be physically present at the Webcast Venue. Members who wish to participate the fully virtual 97th AGM will have to register via the link <u>https://Dvote.my</u>. If a member is not able to participate via the fully virtual meeting, the member can appoint the Chair of the meeting or such other person(s) as proxy(ies) and indicate the voting instructions in the proxy form. The appointment of proxy may be done in the manner as detailed below. Please follow the procedures in the Administrative Guide as enclosed for the remote participation access and electronic voting at the 97th AGM of the Company.
- 3. A member of the Company entitled to attend, speak and vote at the general meeting is entitled to appoint a proxy or proxies to exercise all or any of his/her rights to attend, speak and vote on a show of hands or by poll on any question at this meeting. A proxy need not be a member.
- 4. A member of the Company may appoint at least one (1) proxy but not more than two (2) proxies to attend, speak and vote in his/her stead. A member of the Company who is an authorised nominee as defined under the Securities Industry (Central Depositories) Act, 1991 may appoint at least one (1) proxy but not more than two (2) proxies in respect of each securities account it holds with shares of the Company standing to the credit of the said securities account. If a member appoints more than one (1) proxy, they must specify the proportion of the member's shareholdings to be represented by each proxy.
- 5. Where a member of the Company is an exempt authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991, which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
- 6. The instrument appointing a proxy in the case of an individual must be signed by the individual or an attorney who is authorised to act on behalf of the individual and in the case of a corporation, the instrument appointing a proxy must be sealed with the corporation's common seal or signed by an officer of the corporation or an attorney who is authorised to act on behalf of the corporation.
- 7. The instrument appointing a proxy and the power of attorney or other authority, if any, under which it is signed (or a notarially certified copy of such power or authority) must be deposited at the Registered Office of the Company at Ground Floor, Synergy 9, 9 Jalan Kajibumi U1/70, Temasya Glenmarie, 40150 Shah Alam, Selangor, Malaysia not less than 48 hours before the time appointed for holding the meeting or any other adjournment thereof either (a) by hand or post; or (b) electronically via email to <u>Dvoteservice@gmail.com</u>; or (c) to register directly at <u>https://Dvote.my</u>.

Personal Data Privacy: By submitting an instrument appointing a proxy(ies) and /or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 30 April 2021.

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AFFIX STAMP

THE SECRETARY

ADVANCE SYNERGY BERHAD

Ground Floor, Synergy 9 9 Jalan Kajibumi Ul/70 Temasya Glenmarie 40150 Shah Alam Selangor, Malaysia

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ADVANCE SYNERGY BERHAD (Incorporated in Malaysia under the Companies Ordinance, 1915) [Company No. 192001000024 (1225-D)]

Requisition of Printed Copy of Annual Report 2020

То	:	ADVANCE SYNERGY BERHAD
		Ground Floor, Synergy 9
		9 Jalan Kajibumi U1/70, Temasya Glenmarie
		40150 Shah Alam, Selangor, Malaysia
Contact Person	:	Ms Ho Tsae Feng or any Group Secretarial Department Personnel
Telephone	:	+603 5192 8822
Facsimile	:	+603 5192 8811
Email	:	tsaefeng@asb.com.my or asb-ar@asb.com.my

Please send me/us a printed copy of the ADVANCE SYNERGY BERHAD Annual Report 2020.

Particulars of Shareholders			
Full Name			
NRIC / Company No.			
CDS Account No.			
Full Address			
Telephone No.			
Email address			
Date			

Notes:

- 1. By submitting requisition for a printed copy of the Annual Report 2020, whether in writing or verbal, I consent to the use of my personal data above for:
 - a. processing my request;
 - b. communicating with me including responding to my enquiries;
 - c. any purposes required by any relevant law, directives, guidelines, orders, rules, regulations and requirements of any governmental or statutory authority or administrative or regulatory or supervisory body (including disclosure thereunder); and
 - d. any other purposes relating or incidental to any of the above.
- 2. The Company shall forward a printed copy of the Annual Report 2020 to the shareholder within four (4) market days by ordinary post from the date of receipt of this form or your verbal request subject to any governmental movement restrictions at the relevant point in time.
- 3. Advance Synergy Berhad Annual Report 2020 may be downloaded from our website at <u>www.asb.com.my</u> via QR code or under Investor section.

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THE SECRETARY

ADVANCE SYNERGY BERHAD

Ground Floor, Synergy 9 9 Jalan Kajibumi Ul/70 Temasya Glenmarie 40150 Shah Alam Selangor, Malaysia

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